

**JOB DESCRIPTION: BIOLOGICAL EVIDENCE SCREENER**

Using a panel of Subject Matter Experts (SME), an occupational analysis was completed to define the occupation of Forensic Biologist. As a result of this occupational analysis, the occupation was split into two jobs – Biological Evidence Screener and Forensic DNA Analyst. Below is a list of duties and associated tasks for the job of Biological Evidence Screener that was used to develop the Biological Evidence Screening certification examination. To learn more about the development of this examination, please refer to the ABC website.

- Manage Casework Requests
  - Review case information
  - Develop testing plan
  - Coordinate testing with other disciplines
- Perform Evidence Examinations
  - Maintain chain of custody
  - Inventory evidence items
  - Address case discrepancies
  - Document evidence
  - Perform tests for blood, semen, and miscellaneous body fluids
  - Perform microscopic examinations
  - Collect samples from evidence
  - Prepare samples for DNA processing
- Publish Examination and Interpretation Results
  - Write draft report (e.g., forensic serology and/or DNA)
  - Conduct technical review
  - Address review issues (e.g., technical, administrative)
  - Issue final report
- Participate in Legal Process
  - Provide testimony (e.g., depositions, court)
- Perform QA/QC Responsibilities
  - Prepare work area
  - Prepare laboratory reagents
  - Verify reagent quality
  - Participate in proficiency testing
  - Perform contamination prevention procedures
- Participate in Personal Professional Development
  - Review current literature
  - Complete continuing education activities
- Perform Administrative Tasks
  - Participate in laboratory meetings (e.g., staff, QA, unit)
  - Respond to daily inquiries (e.g., email, phone calls)